



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE		START DATE:	END DATE:	# EVENT DAYS
COMPANY NAME	ONSITE CONTACT NAME		BOOTH #	
STREET ADDRESS	CITY	State	ZIP CODE	
TELEPHONE NUMBER	DELIVERY DATE	DELIVERY TIME		
EMAIL ADDRESS	PICKUP DATE	PICKUP TIME		
ORDERED BY:				

For special requests or additional equipment, please call PSAV at 303-352-2469. Email completed form to 3756exhibits@psav.com. Once the form is received, a PSAV representative will contact you for payment information.

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

Prices listed charged per event		
MONITORS	QTY	Price
24" Monitor with Table Stand		\$344.29
32" Monitor with Floor Stand		\$525.49
42" Monitor with Floor Stand		\$887.90
55" Monitor with Floor Stand		\$1,166.67
80" Monitor with Floor Stand	Contact PSAV for a Quote	

VIDEO/DATA DISPLAY	QTY	Price
Laptop		\$348.47
USB Media Player		\$97.57
LCD Projector	Contact PSAV for a Quote	

CUSTOM ITEMS	QTY	Price
Laptop Sound		\$337.50
Uplight		\$132.41
Speaker Phone		\$368.26

Price listed charged per event		
EXHIBITOR POWER PACKAGE	QTY	Price
120V - 10 AMP		\$278.64
Includes Power Strip Extension Cord		
Includes Tax and Service Charge		
INTERNET ACCESS	QTY	Price
Wired Internet Connection		\$200
Wireless Internet Connection		\$100
Dedicated Bandwidth	Contact PSAV for a Quote	

SPECIAL REQUESTS

*** Pricing is inclusive of tax, service charge, & LDW**
***Labor charges may apply**

To guarantee equipment availability and advanced rate, this order form should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 5 hour minimum.

TAX EXEMPT STATUS: If you are exempt from payment of sales tax, we require you to forward and exemption certificate for the state which the services are to be provided.

Cancellations: Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax. Cancellations received on the day of scheduled delivery or "no shows" are subject to the full amount of the order to include installation, drayage, and tax.

Signature: _____ **Date:** _____